

ownership & copyright

All preparation materials, sketches, visuals, including the electronic files used to create the project remain property of Innovative Design. The final artwork/digital files will become the property of the client mentioned in this proposal only upon final payment of the project.

If final payment is not received as agreed, and set out in the initial proposal, all designs and concepts will remain the property of Innovative Design until payment is received.

If there are issues with final payment, I reserve the right to reuse or amend any of these ideas for other clients, or to use freely as concepts in my portfolio.

Should the client attempt to use, alter, or replicate my designs, legal action may be sought.

Innovative Design reserves the right to show any artwork, ideas, sketches created for this project in a portfolio as examples of client work. This can be during the project, and also upon completion. If you have any specific privacy requirements, please mention this before agreeing to the proposal.

Final payment ensures that only the agreed design becomes the clients property. Any previous ideas/ concepts remain the property of Innovative Design, unless any prior agreement has been made.

brand naming

You take full responsibility for ensuring that the company/product/name is legally free/available before any work is started. Should any legal issue arise with the naming after the project has begun or been completed, no refunds are possible, nor is Innovative Design legally responsible for any issues thus arising.

Please ensure the name you are using is free and legally safe to use before committing to a project, subject to appropriate checks, is not in use by someone else, and/or infringing on any other registered trademark, business name etc.

CANCELLATION

cancellation during the project

If you choose to cancel the project midway through, where ideas and proposals have been submitted, refund of previous payment is not possible. However, depending on the work completed and overall budget, a portion of the funds may be returned.

THE BIG SIGN-OFF

a final few words

If you are unhappy about the progress of the project, feel we are not finding an appropriate angle, then please discuss this with me. I would encourage you to email rather than call, to ensure proper and documented correspondence.

It is crucial that we are both completely clear about the objectives and aims before commencing. Once you have filled in the details below and signed, please scan, photograph and email back to me:
jessica@innovativedesignpro.com

Once you have signed and sent back this proposal, please arrange the first payment so that we can get started with this project. Until this payment is received and cleared, I cannot book your project, and other jobs may take precedence in this time.

I look forward to working with you and very much appreciate you reaching out to me for your creative needs.

Jessica Shaffer

Owner/Designer
INNOVATIVE DESIGN

now for your scribble

By signing- you are accepting the terms and conditions contained in this quote.

SIGNATURE _____

FULL NAME _____

COMPANY NAME _____

JOB TO BE COMPLETED _____

DATE _____

PAYMENT AGREED UPON _____

PAYMENT METHOD _____

DATE 1st PAYMENT MADE _____

ADDITIONAL COMMENTS:

